

Job Vacancy 2005

WPXT/WPME

A. Full-Time Vacancies Filled During Past Year

Period of : January 1, 2005 - December 31, 2005

1. Job Title: Sales/Traffic Assistant	Date Filled	01/10/05
2. Job Title: Account Executive	Date Filled:	01/26/05
3. Job Title: Business Manager	Date Filled:	02/07/05
4. Job Title: Account Executive	Date Filled:	02/21/05
5. Job Title: Account Executive	Date Filled:	04/07/05
6. Job Title: Account Executive	Date Filled:	05/16/05
7. Job Title: Account Executive	Date Filled:	05/16/05
8. Job Title: Sales Assistant	Date Filled:	06/30/05
9. Job Title: Account Executive	Date Filled:	08/22/05
10. Job Title: Sales Assistant	Date Filled:	08/23/05
11. Job Title: Traffic Assistant	Date Filled:	08/31/05
12. Job Title: Traffic Assistant	Date Filled:	11/21/05
13. Job Title: Account Executive	Date Filled:	11/30/05
14. Job Title: Accounting Assistant	Date Filled:	12/07/05

B. Recruitment/Referral Sources Used to Seek Candidates for Each Vacancy

1. Job Title: Sales/Traffic Assistant	Date Filled:	01/10/05
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Source	Contact Person	Address	Telephone #
Portland Press Herald Pam's direct line 791-6151			Fax: 791-6910
Ourmaine Website John Marshall		www.ourmaine.com	207-774-0051
WPXT/WPME air spot			
MAB website		www.careerpage.org or www.mab.org	
Job Service Website		www.mainecareercenter.com	
USM	Lawrence Bliss	PO Box 9300 Portland, ME 04104	Fax: 780-4534
Employee Referral			X

2. Job Title: Account Executive	Date Filled:	01/26/05
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Source	Contact Person	Address	Telephone #
Portland Press Herald Pam's direct line 791-6151			Fax: 791-6910
Ourmaine Website John Marshall		www.ourmaine.com	207-774-0051
WPXT/WPME air spot			X
MAB website		www.careerpage.org or www.mab.org	
Job Service Website		www.mainecareercenter.com	
USM	Lawrence Bliss	PO Box 9300 Portland, ME 04104	Fax: 780-4534
Employee Referral			

3. Job Title: Business Manager	Date Filled:	02/07/05
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Source	Contact Person	Address	Telephone #
Portland Press Herald Pam's direct line 791-6151			Fax: 791-6910
Ourmaine Website John Marshall		www.ourmaine.com	207-774-0051
WPXT/WPME air spot			
MAB website		www.careerpage.org or www.mab.org	
Job Service Website		www.mainecareercenter.com	
USM	Lawrence Bliss	PO Box 9300 Portland, ME 04104	Fax: 780-4534
Employee Referral			X

4. Job Title: Account Executive	Date Filled:	02/21/05
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Source	Contact Person	Address	Telephone #
Portland Press Herald Pam's direct line 791-6151			Fax: 791-6910
Ourmaine Website John Marshall		www.ourmaine.com	207-774-0051
WPXT/WPME air spot			X
MAB website		www.careerpage.org or www.mab.org	
Job Service Website		www.mainecareercenter.com	

USM Lawrence Bliss PO Box 9300 Portland, ME 04104 Fax: 780-4534
Employee Referral

5. Job Title: Account Executive Date Filled: 04/07/05

Source	Contact Person	Address	Telephone #	Referred Person Hired
Portland Press Herald	Pam's direct line	791-6151	Fax: 791-6910	
Ourmaine Website	John Marshall	www.ourmaine.com	207-774-0051	X
WPXT/WPME air spot				
MAB website		www.careerpage.org or www.mab.org		
Job Service Website		www.mainecareercenter.com		
USM	Lawrence Bliss	PO Box 9300 Portland, ME 04104	Fax: 780-4534	
Employee Referral				

6. Job Title: Account Executive Date Filled: 05/16/05

Source	Contact Person	Address	Telephone #	Referred Person Hired
Portland Press Herald	Pam's direct line	791-6151	Fax: 791-6910	
Ourmaine Website	John Marshall	www.ourmaine.com	207-774-0051	
WPXT/WPME air spot				
MAB website		www.careerpage.org or www.mab.org		
Job Service Website		www.mainecareercenter.com		
USM	Lawrence Bliss	PO Box 9300 Portland, ME 04104	Fax: 780-4534	
Other		www.jobsinme.com		X

7. Job Title: Account Executive Date Filled: 05/16/05

Source	Contact Person	Address	Telephone #	Referred Person Hired
Portland Press Herald	Pam's direct line	791-6151	Fax: 791-6910	
Ourmaine Website	John Marshall	www.ourmaine.com	207-774-0051	
WPXT/WPME air spot				X
MAB website		www.careerpage.org or www.mab.org		
Job Service Website		www.mainecareercenter.com		
USM	Lawrence Bliss	PO Box 9300 Portland, ME 04104	Fax: 780-4534	
Employee Referral				

8. Job Title: Sales Assistant Date Filled: 6/30/2005

Source	Contact Person	Address	Telephone #	Referred Person Hired
Portland Press Herald	Pam's direct line	791-6151	Fax: 791-6910	
Ourmaine Website	John Marshall	www.ourmaine.com	207-774-0051	
WPXT/WPME air spot				
MAB website		www.careerpage.org or www.mab.org		
Job Service Website		www.mainecareercenter.com		
USM	Lawrence Bliss	PO Box 9300 Portland, ME 04104	Fax: 780-4534	
Employee Referral				X

9. Job Title: Account Executive Date Filled: 8/22/2005

Source	Contact Person	Address	Telephone #	Referred Person Hired
Portland Press Herald	Pam's direct line	791-6151	Fax: 791-6910	
Ourmaine Website	John Marshall	www.ourmaine.com	207-774-0051	
WPXT/WPME air spot				
MAB website		www.careerpage.org or www.mab.org		
Job Service Website		www.mainecareercenter.com		X
USM	Lawrence Bliss	PO Box 9300 Portland, ME 04104	Fax: 780-4534	
Employee Referral				

10. Job Title: Sales Assistant Date Filled: 8/23/2005

Source	Contact Person	Address	Telephone #	Referred Person Hired
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Portland Press Herald Pam's direct line 791-6151			Fax: 791-6910	X
Ourmaine Website John Marshall	www.ourmaine.com		207-774-0051	
WPXT/WPME air spot				
MAB website	www.careerpage.org or www.mab.org			
Job Service Website	www.mainecareercenter.com			
USM Lawrence Bliss	PO Box 9300 Portland, ME 04104		Fax: 780-4534	
Employee Referral				X

11. Job Title: Traffic Assistant Date Filled: 8/31/2005

Source	Contact Person	Address	Telephone #	Referred Person Hired
Portland Press Herald Pam's direct line 791-6151			Fax: 791-6910	
Ourmaine Website John Marshall	www.ourmaine.com		207-774-0051	
WPXT/WPME air spot				
MAB website	www.careerpage.org or www.mab.org			
Job Service Website	www.mainecareercenter.com			
USM Lawrence Bliss	PO Box 9300 Portland, ME 04104		Fax: 780-4534	
Employee Referral				X

12. Job Title: Traffic Assistant Date Filled: #####

Source	Contact Person	Address	Telephone #	Referred Person Hired
Portland Press Herald Pam's direct line 791-6151			Fax: 791-6910	X
Ourmaine Website John Marshall	www.ourmaine.com		207-774-0051	
WPXT/WPME air spot				
MAB website	www.careerpage.org or www.mab.org			
Job Service Website	www.mainecareercenter.com			
USM Lawrence Bliss	PO Box 9300 Portland, ME 04104		Fax: 780-4534	
Employee Referral				

13. Job Title: Account Executive Date Filled: #####

Source	Contact Person	Address	Telephone #	Referred Person Hired
Portland Press Herald Pam's direct line 791-6151			Fax: 791-6910	X
Ourmaine Website John Marshall	www.ourmaine.com		207-774-0051	
WPXT/WPME air spot				
MAB website	www.careerpage.org or www.mab.org			
Job Service Website	www.mainecareercenter.com			
USM Lawrence Bliss	PO Box 9300 Portland, ME 04104		Fax: 780-4534	
Employee Referral				

14. Job Titl Date Filled: 12/7/2005

Source	Contact Person	Address	Telephone #	Referred Person Hired
Portland Press Herald Pam's direct line 791-6151			Fax: 791-6910	
Ourmaine Website John Marshall	www.ourmaine.com		207-774-0051	
WPXT/WPME air spot				
MAB website	www.careerpage.org or www.mab.org			
Job Service Website	www.mainecareercenter.com			
USM Lawrence Bliss	PO Box 9300 Portland, ME 04104		Fax: 780-4534	
Employee Referral				X

C. Total Number of Persons Interviewed for All Full Time Vacancies Filled during the past year (this will be a raw number)

1. Job Title: Sales/Traffic Assistant	# Interviewed	5
2. Job Title: Account Executive	# Interviewed	16
3. Job Title: Business Manager	# Interviewed	3
4. Job Title: Account Executive	# Interviewed	16
5. Job Title: Account Executive	# Interviewed	16
6. Job Title: Account Executive	# Interviewed	18
7. Job Title: Account Executive	# Interview	18
8. Job Title: Sales Assistant	# Interviewed	1
9. Job Title: Account Executive	# Interviewed	7

10. Job Title: Sales Assistant	# Interviewed	3
11. Job Title: Traffic Assistant	# Interviewed	3
12. Job Title: Traffic Assistant	# Interviewed	7
13. Job Title: Account Executive	# Interviewed	6
14. Job Title: Accounting Assistant	# Interviewed	8

Total 82

D. Total Number of Interviewees for all Full time vacancies filled during the past year per recruitment/referral sources (none of these resources requested to receive notification of our openings):

1. Job Title: Sales/Traffic Assistant				Date Filled:	01/10/05
Source	Contact Person	Address	Telephone #	Number of Interviewees referred	
Portland Press Herald	Pam's direct line	791-6151	Fax: 791-6910	4	
Job Service Website		www.mainecareercenter.com		1	
2. Job Title: Account Executive				Date Filled:	01/26/05
Source	Contact Person	Address	Telephone #	Number of Interviewees referred	
WPXT/WPME air spot				15	
Ourmaine Website	John Marshall	www.ourmaine.com	207-774-0051	1	
3. Job Title: Business Manager				Date Filled:	02/07/05
Source	Contact Person	Address	Telephone #	Number of Interviewees referred	
Portland Press Herald	Pam's direct line	791-6151	Fax: 791-6910	2	
Employee Referral				1	
4. Job Title: Account Executive				Date Filled:	02/21/05
Source	Contact Person	Address	Telephone #	Number of Interviewees referred	
WPXT/WPME air spot				15	
Ourmaine Website	John Marshall	www.ourmaine.com	207-774-0051	1	
5. Job Title: Account Executive				Date Filled:	04/07/05
Source	Contact Person	Address	Telephone #	Number of Interviewees referred	
WPXT/WPME air spot				15	
Ourmaine Website	John Marshall	www.ourmaine.com	207-774-0051	1	
6. Job Title: Account Executive				Date Filled:	05/16/05
Source	Contact Person	Address	Telephone #	Number of Interviewees referred	
WPXT/WPME air spot				9	
Job Service Website		www.mainecareercenter.com		1	
Ourmaine Website	John Marshall	www.ourmaine.com	207-774-0051	6	
Employee Referral				1	
Other		www.jobsinme.com		1	
7. Job Title: Account Executive				Date Filled:	05/16/05
Source	Contact Person	Address	Telephone #	Number of Interviewees referred	
WPXT/WPME air spot				9	
Job Service Website		www.mainecareercenter.com		1	
Ourmaine Website	John Marshall	www.ourmaine.com	207-774-0051	6	

Employee Referral					1
Other		www.jobsinme.com			1
8. Job Title: Sales Assistant				Date Filled:	6/30/2005
					Number of Interviewees referred
Source	Contact Person	Address	Telephone #		
Employee Referral					1
9. Job Title: Account Executive				Date Filled:	8/22/2005
					Number of Interviewees referred
Source	Contact Person	Address	Telephone #		
Portland Press Herald	Pam's direct line 791-6151		Fax: 791-6910		4
MAB website		www.careerpage.org or www.mab.org			1
Job Service Website		www.mainecareercenter.com			2
10. Job Title: Sales Assistant				Date Filled:	8/23/2005
					Number of Interviewees referred
Source	Contact Person	Address	Telephone #		
Portland Press Herald	Pam's direct line 791-6151		Fax: 791-6910		1
Ourmaine Website	John Marshall	www.ourmaine.com	207-774-0051		1
Employee Referral					1
11. Job Title: Traffic Assistant				Date Filled:	8/31/2005
					Number of Interviewees referred
Source	Contact Person	Address	Telephone #		
Portland Press Herald	Pam's direct line 791-6151		Fax: 791-6910		1
Ourmaine Website	John Marshall	www.ourmaine.com	207-774-0051		1
Employee Referral					1
12. Job Title: Traffic Assistant				Date Filled:	#####
					Number of Interviewees referred
Source	Contact Person	Address	Telephone #		
Other		www.jobsinme.com			7
13. Job Title: Account Executive				Date Filled:	#####
					Number of Interviewees referred
Source	Contact Person	Address	Telephone #		
Portland Press Herald	Pam's direct line 791-6151		Fax: 791-6910		1
WPXT/WPME air spot					3
Other		www.jobsinme.com			2
14. Job Title: Accounting Assistant				Date Filled:	12/7/2005
					Number of Interviewees referred
Source	Contact Person	Address	Telephone #		
Portland Press Herald	Pam's direct line 791-6151		Fax: 791-6910		6
Employee Referral					1
Other		www.jobsinme.com			1

E. Outreach Activities

Period: January 1, 2005 - December 31, 2005

Name of Activity: "Countering Sexual Harassment"/"Dealing with Problem Employees" Date: 10/10/05

Description of Initiative:

Bonnie Grant, General Sales Manager, attended a seminar on "Countering Sexual Harassment"/"Dealing with Problem Employees" conducted at the Maine Association of Broadcasters 2005 Convention in Bangor, ME.

